

GOVERNMENT OF ASSAM
HOME (A) DEPARTMENT :: DISPUR

NO.HMA.177/2012/

Dated Dispur, the ___ March 2013.

OFFICE MEMORANDUM

The Director, Fire & Emergency Services, Assam renders service relating to issuance of No Objection Certificate (NOC) for Fire Prevention & Fire Safety Measures as per under Rule-18(2) of the Assam Fire Service Rules, 1989.

1. Notified Public Service : Issuance of No Objection Certificate(NOC) in respect of Fire Prevention & Fire Safety Measures by the Director, Fire & Emergency Services, Assam or an officer authorized by him.
2. Eligibility Criteria to obtain service :
 - i) General Citizen of India
 - ii) Subject to fulfillment of required Documents as per Standard Form of Application **Format- I to X**.
 - iii) Implementation of Fire Prevention & Fire Safety Measures as per NBC, Part-IV(Fire Safety) 1983 & Assam Fire & Emergency Service Act-1985 (as Amended in 2012) & Assam Fire Service Rules-1989 and other related Act & Rules and Bye Laws.
3. Procedure to be followed : On receipt of Application duly filled up as per Standard **Format-I to X** from the Applicant :
 - i) **Inspection for Fire Prevention & Fire Safety Measures**
Inspection of Premises/Buildings by Nominated Authority/Designated Public Servant or by Director or by any Officer authorized by him as per Rules laid down in The Assam Fire Service Rule-1989 within 7(seven) working days from the date of receipt of the application.
 - ii) **Recommendations for Fire Prevention & Fire Safety Measures :**
On the basis of Inspection, Recommendations for Fire Prevention & Fire safety Measures will is given within 7(seven) working days from the date of inspection to the Applicant for necessary implementation by him.
 - iii) **Compliance Report after implementation of F.P & F.S Measures and Inspection thereafter**
On receipt of Compliance Report after implementation as per Standard **Form – XI** from the Applicant, Inspection of Fire Prevention & Fire safety Measures Suggestion are carried out by the nominated authority or as directed by the Director or an Officer authorized by him within 7(seven) working days from the date of receipt of the compliance report.
 - iv) **No Objection Certificate (N.O.C.) under Rule-18, Form-G, Assam Fire Service Rules-1989 is issued by the Director, Fire & Emergency Services, Assam** or by an Officer authorized by him within 7(seven) working days subject to satisfactory inspection report submitted by the Nominated Authority/ Designated Public Servant.
 - v) **Unsatisfactory Inspection Report :-**
If the Fire Prevention & Fire Safety Measures is found not implemented as per recommendation communicated

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earlier the Nominated Authority / Designated public servant will record in writing the facts stating the condition of the Fire Prevention & Fire Safety Measures and he may issue Notice to the applicant directing him to undertake the measures to rectify the inadequacy of Fire Safety & Fire prevention Measures within a reasonable stipulated time. Rule-10(1), Form-A; 10(2), Form-B; 10(3) Form-C; 10(4); Form-D under the Assam Fire Service Rules, 1989.

vi) After rectification of Fire Prevention & Fire Safety Measures and on receipt of compliance report for such rectification an inspection is carried out again by the nominated authority or designated public servant and finally issues the N.O.C. if Inspection Report is satisfactory.

Procedure for certain buildings and premises

As per provision laid down in the Assam Fire & Emergency Service Act-1985(as Amended in 2012) and Assam Fire Service Rules,1989 nominated authority or Director of Fire & Emergency Services, Assam or an Officer authorized by him may take necessary action for the buildings or premises which are already in exist having no Fire Prevention & Fire Safety measures / obtaining no N.O.C. from Fire & Emergency Services.

Rule 10(1) - Form-A; Rule 10(2) - Form-B; Rule 10(3) - Form-C; Rule 10(4) - Form-D of Assam Fire Service Rules 1989.

4. Fees : Free of cost service.
5. Designation of Nominated Authority : Nominated Authority means an Officer not below the rank of Station Officer nominated by the Director, Fire & Emergency Services, Assam as per Rule-2(IV).
6. Designation of Appellate Authority : Deputy Director, Fire & Emergency Services, Assam Govt. order Notification No. HMA.177/2012/105 Dated 30.11.2012.
7. Fees for appeal : Rs.500/-, Form-E, Rule-15(a) of Assam Fire Service, Rule-1989
8. Designation of Reviewing Authority : Director, Fire & Emergency Services, Assam. Govt. order Notification No. HMA.177/2012/106 Dated 30.11.2012
9. Fees for Review : Rs. 1000/- Form-F, Rule-15(b) of Assam Fire Service Rule-1989
10. Time limit for Disposal by Appellate Authority : 30(thirty) days.
11. Time limit for Disposal by Reviewing Authority : 30(thirty) days.

Principal Secretary to the Govt. of Assam,
Home & Political Department,

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NO.HMA.177/2012/

Dated Dispur, the ___ March 2013.

Copy to:

1. The Director General of Police, Assam, Ulubari, Guwahati-7.
2. The Principal Secretary to the Govt. of Assam AR & T Department, Dispur, Guwahati-6.
3. The Commissioner & Secretary to Chief Minister, Assam, Chief Minister's Secretariat, Dispur, Guwahati-6.
4. The Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1.
5. The S.O. to Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Principal Secretary, Home & Political Department, Dispur, Guwahati-6.
7. P.S to Secretary, Home & Political Department, Dispur, Guwahati-6.
8. P.A. to Secretary, Home & Political Department, Dispur, Guwahati-6.

By order etc.,

Joint Secretary to the Govt. of Assam,
Home(A) Department.
